

1. PAGE 1 OF 2 PAGES

11. THIS ITEM APPLIES ONLY TO AMENDMENTS OF SOLICITATIONS

FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter, provided each letter makes reference to the solicitation and this amendment, and is received prior to the opening/receipt hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

AOC 30
July 2004

CONTINUATION PAGE TO AOC 30

Page 2

AMENDMENT NO.: 002 Solicitation No.: RFP 060116

- 1) Establish new date for receipt of proposals at July 14, 2006, 1:00 PM pending answers to questions to be addressed in amendment No. 003.
- 2) This Amendment No. 002 is issued to the above referenced Solicitation Number to replace pages with those that have corrections and/or changes made to them as identified by the black lines in the right margin. Please replace the following pages with those currently in the solicitation package.

<u>Remove Page(s)</u>	<u>Insert Pages</u>
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<u> </u> Solicitation, Offer and Award Form Section M, Pages 68 through 70	Solicitation, Offer and Award Form, Amendment 002 Section M, Amendment 002, Pages 68 through 70
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ATTACHMENT: see Insert Page

Distribution:

Contract File
Contracting Officer's Technical Representative
Jurisdiction POC - Don White

SOLICITATION, OFFER AND AWARD Architect of the Capitol - January 2004		REQUISITION NO. CB 060174		PROJECT NO.	PAGE 1 70 PAGES
1. CONTRACT NO.		2. SOLICITATION NO. RFP 060116	3. TYPE OF SOLICITATION <u> X </u> NEGOTIATED (RFP)	4. DATE ISSUED June 13, 2006	
5. ISSUED BY ARCHITECT OF THE CAPITOL Procurement Division United States Capitol Washington, D.C. 20515			6. ADDRESS OFFER TO (If other than Item 5) NO HAND CARRIED OFFERS WILL BE ACCEPTED Architect of the Capitol Procurement Division Ford House Office Building Attn: Carole L. Boucher Room H2-263 Bid Room Second and "D" Streets, S.W. Washington DC 20515		
NOTE: In sealed bid solicitations "offer" and "offeror" mean "bid" and "bidder".					
SUBJECT: U. S. CAPITOL VISITORS CENTER GAP ANALYSIS					

SOLICITATION

7. Sealed offers in original and <u> 3 </u> complete copies for furnishing the supplies or services in the Schedule will be received at the place specified in Item 6 until 1:00 P.M., local time, July 14, 2006. CAUTION - Submission, Modification, Revision, and Withdrawal of Offers: See Section L. All offers are subject to all terms and conditions contained in this solicitation.	1
8. FOR INFORMATION CALL: Carole L. Boucher TELEPHONE NO. (Include area code) (NO COLLECT CALLS) (202) 226-2557	

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(x)	SEC.	DESCRIPTION	PAGE(S)	(x)	SEC.	DESCRIPTION	PAGE(S)
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X	B	SUPPLIES OR SERVICES AND PRICES/COSTS	2-4	PART III - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACH.			
X	C	DESCRIPTION/SPECS./WORK STATEMENT	5-12	X	J	LIST OF ATTACHMENTS	48
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OFFER (Must be fully completed by offeror)

NOTE: ITEM 10 does not apply if the solicitation includes the provision entitled Minimum Bid Acceptance Period.					
10. In compliance with the above, the undersigned agrees, if this offer is accepted within <u> </u> calendar days (60 calendar days unless a different period is inserted by the offeror) from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified in the schedule.					
11. DISCOUNT FOR PROMPT PAYMENT		10 CALENDAR DAYS %	20 CALENDAR DAYS %	30 CALENDAR DAYS %	<u> </u> CALENDAR DAYS %
12. ACKNOWLEDGMENT OF AMENDMENTS (The offeror acknowledges receipt of amendments to the SOLICITATION for offerors and related documents numbered and dated:		AMENDMENT NO.	DATE	AMENDMENT NO.	DATE
13A. NAME AND ADDRESS OF OFFEROR		DUNS NO. _____ TAXPAYER IDENTIFICATION NO. _____		14. NAME AND TITLE OF PERSON AUTHORIZED TO SIGN OFFER (Type or Print)	
13B. TELEPHONE & FACSIMILE NOS. (Include area codes)		13C. CHECK IF REMITTANCE ADDRESS IS DIFFERENT FROM ABOVE -ENTER <u> </u> SUCH ADDRESS IN SCHEDULE		15. SIGNATURE	16. OFFER DATE

AWARD (To be completed by Government)

17. ACCEPTED AS TO ITEMS NUMBERED	18. AMOUNT	19. ACCOUNTING AND APPROPRIATION	
20. AUTHORITY FOR NEGOTIATION, IF APPLICABLE		21. SUBMIT INVOICE FOR PAYMENT TO: FAX 202-226-2580	
22. NAME OF CONTRACTING OFFICER (Type or print)		23. UNITED STATES OF AMERICA (Signature of Contracting Officer)	24. AWARD DATE

SECTION M
EVALUATION FACTORS FOR AWARD

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SECTION M
EVALUATION FACTORS FOR AWARD

**M.1 AOC52.215-5 CONTRACT AWARD - SOURCE SELECTION
PROCEDURES (JUN 2004)**

- (a) The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government, cost or price and other factors, specified elsewhere in this solicitation, considered.
- (b) The Government may—
- (1) Reject any or all offers if such action is in the public interest;
 - (2) Accept other than the lowest offer; and
 - (3) Waive informalities and minor irregularities in offers received.
- (c) The Government intends to evaluate proposals and award a contract without discussions with offerors (except clarifications as described in FAR 15.306(a)). Therefore, the offeror's initial proposal should contain the offeror's best terms from a price and technical standpoint. The Government reserves the right to conduct discussions if the Contracting Officer later determines them to be necessary. If the Contracting Officer determines that the number of proposals that would otherwise be in the competitive range exceeds the number at which an efficient competition can be conducted, the Contracting Officer may limit the number of proposals in the competitive range to the greatest number that will permit an efficient competition among the most highly rated proposals.
- (d) The Government may accept any item or combination of items, unless doing so is precluded by a restrictive limitation in the solicitation or the offer.
- (e) A written award or acceptance of offer mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer (or part of an offer as provided in Paragraph (d) of this provision), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award. Negotiations conducted after receipt of an offer do not constitute a rejection or counteroffer by the Government.
- (f) Neither financial data submitted with an offer, nor representations concerning facilities or financing, will form a part of the resulting contract. However, if the resulting contract contains a clause providing for price reduction for defective cost or pricing data, the contract price will be subject to reduction if cost or pricing data furnished is incomplete, inaccurate, or not current.

(g) The Government may determine that an offer is unacceptable if the prices proposed are materially unbalanced between line items or sub line items. Unbalanced pricing exists when, despite an acceptable total evaluated price, the price of one or more contract line items is significantly overstated or understated as indicated by the application of cost or price analysis techniques. A proposal may be rejected if the Contracting Officer determines that the lack of balance poses an unacceptable risk to the Government.
(End of provision)

M.2 PROPOSAL EVALUATION CRITERIA - SOURCE SELECTION PROCEDURES

(a) The evaluation criteria to be used by the Contracting Officer for the selection of a contractor to perform the work specified are defined below. The criteria are divided into technical and price categories which consist of subsections corresponding to those in the article entitled “INSTRUCTIONS FOR PREPARING THE TECHNICAL PROPOSAL” and the article entitled “INSTRUCTIONS FOR PREPARING THE PRICE PROPOSAL” in Section L. The technical criteria are considered by the Architect to be generally more important than price criteria. However, as the difference in technical merit between the proposals becomes less significant, the relative importance of the price will increase.

(b) **TECHNICAL CRITERIA.** Each offeror’s proposal will be evaluated in accordance with the technical criteria listed below to determine whether it is responsive to the requirements of the RFP and are therefore acceptable. Technical criteria are listed below in descending order of importance:

(1) **Relevant Experience:** The offeror’s relevant experience will be evaluated to determine the extent of successful completion of similar projects as defined in L.8.1.1.2 within the past five years, taking into consideration timeliness and degree of client satisfaction for each project. Higher scores will be given to offerors whose experience has exhibited the most success on similar projects.

(2) **Management Plan:** The offeror’s management plan will be evaluated to ensure the key management functions and managerial authority for the prime and any subcontractors are listed; that the management team is identified and their intended roles on this particular contract are outlined; that resumes are provided for these key management functions citing specific relevant experience as it relates to this contract; that the location of where the work is to be performed is identified; how the contractor plans to respond to the AOC’s needs within 48 hours; how the contractor plans to provide quality control for this contract; and that the contract has the capability to furnish design drawings in MicroStation format and other documents in Micro Soft Word and Excel format

(3) **Past Performance:** The offeror’s past performance will be evaluated to determine the extent of successful completion of similar projects within the past five years, taking into consideration timeliness and degree of client satisfaction for each project. Higher scores will be given to offerors whose past performance has exhibited the most success on similar projects. In investigating the offeror’s past performance, the Government will consider references submitted by the offeror and may consider information from other sources.

(4) **Technical Approach:** The offeror's technical approach will be evaluated to determine the effectiveness and efficiency of the general process the firm uses in the implementation of a typical analysis of this nature to include an outline of the specific tasks and other items the firm deems critical to a generic technical approach for most projects.

(5) **Subcontractor Management Capabilities:** The subcontractor management capabilities will be evaluated to determine the contractor's method to ensure project oversight ; and to determine the contractor's subcontractor selection and management process; the contractor's subcontractor management structure, and the level of corporate oversight; that the services to be provided by subcontract are clearly identified with names and resumes of key personnel within the subcontractor firm are provided; and that the processes used to ensure consistent satisfactory performance of subcontracts is clearly identified.

M.3 EVALUATION ADJECTIVAL RATINGS

This rating system identifies significant strengths, weaknesses, overall technical effectiveness and risks associated with each proposal. Each factor or subfactor is rated and is to be supported by narrative rationale.

(a) **Outstanding:** Very comprehensive, in-depth, clear response. The offeror has demonstrated an approach which significantly exceeds stated requirements in a beneficial way. Consistently high quality performance can be expected.

(b) **Excellent:** Extensive, detailed response to all requirements similar to outstanding in quality, but with minor areas of unevenness or spottiness. High quality performance is likely but not assured due to minor omissions or areas where less than high performance might be.

(c) **Acceptable:** The offeror has demonstrated an approach which is considered to meet the stated requirements and demonstrated a good probability of success. There is an average risk that this offeror would fail to meet the quantity, quality, and schedule requirements of the solicitation. Weaknesses are not major.

(d) **Marginal:** The offeror has demonstrated an approach which does not meet all the stated requirements. The response is considered marginal in terms of the basic contract and amount of information provided. There is a low probability of success. Although considered marginal because of deficiencies, they are susceptible to being made acceptable through discussions.

(e) **Unacceptable:** The offeror has demonstrated an approach is significantly fails to meet the stated requirements. What was submitted lacks essential information or is conflicting and unproductive. There is no reasonable likelihood of success; deficiencies are so major or extensive that a major revision to the proposal would be necessary.

END OF SECTION M